

DATE: \_\_\_\_\_

REGISTRATION NUMBER: \_\_\_\_\_

MILEAGE: \_\_\_\_\_

TASK DESCRIPTION		SERVICE TYPE			
		A	B	C	OTHER
	<b>LUBRICATION</b>				
1	REPLACE ENGINE OIL AND OIL FILTER	X	X	X	
2	CHECK ENGINE AND TRANSMISSION FOR FLUID LEAKS	X	X	X	
3	CHECK TRANSMISSION FLUID LEVEL	X	X	X	
4	CHECK GEARCHANGE OPERATION AND CABLE BOOTS	X	X	X	

	<b>ENGINE</b>				
5	CHECK DRIVE BELT TENSION AND CONDITION	X	X	X	
6	CHECK CYLINDER COMPRESSIONS	X	X	X	
7	CHECK HT LEADS, COIL, DISTRIBUTOR CAP AND ROTOR ARM	X	X	X	
8	CHECK CONDITION AND SECURITY OF EXHAUST	X	X	X	
9	CHECK ENGINE MOUNTS AND ENGINE STEADY	X	X	X	
10	REPLACE AIR CLEANER ELEMENT		X	X	
11	REPLACE SPARK PLUGS		X	X	
12	REPLACE CAM BELT			X	
13	REPLACE FUEL FILTER			X	

	<b>COOLING SYSTEM</b>				
14	CHECK RADIATOR, HOSES AND PIPEWORK	X	X	X	
15	CHECK COOLANT LEVEL	X	X	X	
16	REPLACE COOLANT				12 MTHS

	<b>BRAKING SYSTEM</b>				
17	CHECK HANDBRAKE AND FOOTBRAKE OPERATION † †	X	X	X	
18	CHECK HANDBRAKE ADJUSTMENT	X	X	X	
19	CHECK BRAKE TELL TALES † †	X	X	X	
20	CHECK BRAKE PAD AND DISC CONDITION AND THICKNESS	X	X	X	
21	CHECK BRAKE HOSES, PIPES AND MASTER CYLINDER	X	X	X	
22	CHECK CALIPER PISTON OPERATION AND REAR CALIPER BOOTS † †	X	X	X	
23	CHECK BRAKE FLUID LEVEL	X	X	X	
24	REPLACE BRAKE/CLUTCH FLUID				12 MTHS

	<b>STEERING AND SUSPENSION</b>				
25	CHECK SECURITY AND CONDITION OF FRONT AND REAR SUSPENSION	X	X	X	
26	CHECK DAMPERS FOR LEAKS	X	X	X	
27	CHECK WHEEL BEARINGS FOR PLAY/WEAR † †	X	X	X	
28	CHECK DRIVESHAFT GAITERS	X	X	X	
29	CHECK WISHBONE BALL JOINTS AND GAITERS	X	X	X	
30	CHECK TRACK ROD ENDS AND GAITERS † †	X	X	X	
31	CHECK WISHBONE BUSHES FOR PLAY	X	X	X	
32	CHECK STEERING RACK GAITERS	X	X	X	
33	CHECK REAR TOE LINK FOR PLAY	X	X	X	
34	CHECK FREE PLAY AT STEERING WHEEL † †	X	X	X	
35	CHECK ANTI ROLL BAR DROP LINKS AND GAITERS	X	X	X	
36	CHECK ANTI ROLL BAR BUSHES	X	X	X	

	<b>ELECTRICAL</b>				
37	CHECK BATTERY AND TERMINALS CONDITION AND SECURITY	X	X	X	
38	CHECK ELECTROLYTE LEVEL/SPECIFIC GRAVITY	X	X	X	
39	CHECK BATTERY LEADS	X	X	X	
40	CHECK INTERIOR LIGHTS	X	X	X	
41	CHECK EXTERIOR LIGHTS † †	X	X	X	
42	CHECK HORN OPERATION	X	X	X	

N.B. † † INDICATES A TWO PERSON TASK

CONTINUED...

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TASK DESCRIPTION		SERVICE TYPE			
		A	B	C	OTHER
<b>WHEELS AND TYRES</b>					
43	CHECK TYRE CONDITION AND PRESSURE	X	X	X	
<b>BODY</b>					
44	CHECK HEATER/VENTILATION OPERATION † †	X	X	X	
45	CHECK WIPER BLADE OPERATION AND CONDITION	X	X	X	
46	CHECK WINDSCREEN WASHER OPERATION AND DIRECTION	X	X	X	
47	CHECK WINDOW WINDERS	X	X	X	
48	CHECK ALL HINGES/LATCHES AND LUBRICATE WHERE NECESSARY	X	X	X	
49	CHECK OPERATION AND CONDITION OF SEAT BELTS	X	X	X	
50	TOP UP SCREENWASH RESERVOIR	X	X	X	
<b>MISCELLANEOUS</b>					
51	ROAD TEST (IF APPLICABLE)	X	X	X	

N.B. † † INDICATES A TWO PERSON TASK

**COMPRESSIONS:**

CYLINDER NUMBER	1	2	3	4
COMPRESSION (BAR)				

**BRAKE PAD THICKNESS:**

NSF		OSF		NSR		OSR	
INNER	OUTER	INNER	OUTER	INNER	OUTER	INNER	OUTER

**TYRE TREAD DEPTH:**

NSF			OSF			NSR			OSR		
INNER	MID	OUTER	INNER	MID	OUTER	INNER	MID	OUTER	INNER	MID	OUTER

**ELECTROLYTE SPECIFIC GRAVITY:**

CELL 1 (+VE)	CELL 2	CELL 3	CELL 4	CELL 5	CELL 6 (-VE)

**OTHER COMMENTS:**